Why use PM²
PM² is the short & sweet version of PM Methodologies.

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GERMAN MARTÍNEZ MONTES

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    Public Delivery Systems
    Project Planning
    Risk Management
    Facilities Management

I have taken part of the team that has translated into Spanish the OpenPM^2 Guide.

Thanks to AEIPRO for giving me this opportunity and it is a pleasure for me share this conference with Javier and Agustin. I will try to be short and sweet like the title says.
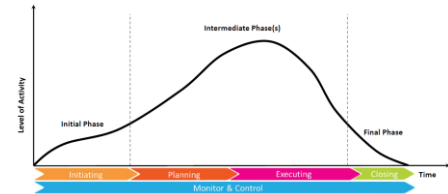
Before going ahead

Two questions

Who knows about PM² or OpenPM² before this conference?

Has anyone managed a project under PM² framework?

PM² Communication Plan is awful

PM² Marketing and visibility does not exist

Project Management Framework
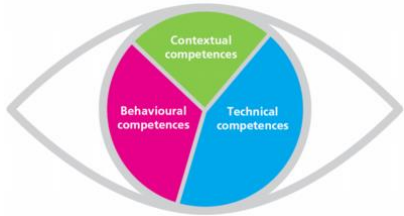## Knowledge; Competences; Methodologies; Methods; Tools; Templates;

One more, Really?!

PM2 is …

Not about competences - skills

Not about knowledge

**About:
What?
Who?
How to do things?**

PM2 is about…

Every time we launch a Project:
IT IS NOT NECESSARY TO REINVENT THE WHEEL!

What is always unique in every project?
DELIVERABLES

What has always a similar structure?
PROJECT MANAGEMENT DOCUMENTS

Here is where PM2 fits in perfectly

PM²: Definition & elements

PM² is a light and easy project management methodology which project teams can <u>tailor</u> to their specific needs.

OpenPM² is a <u>free version of the PM²</u>. It incorporates elements from globally accepted best practices, standards and methodologies.
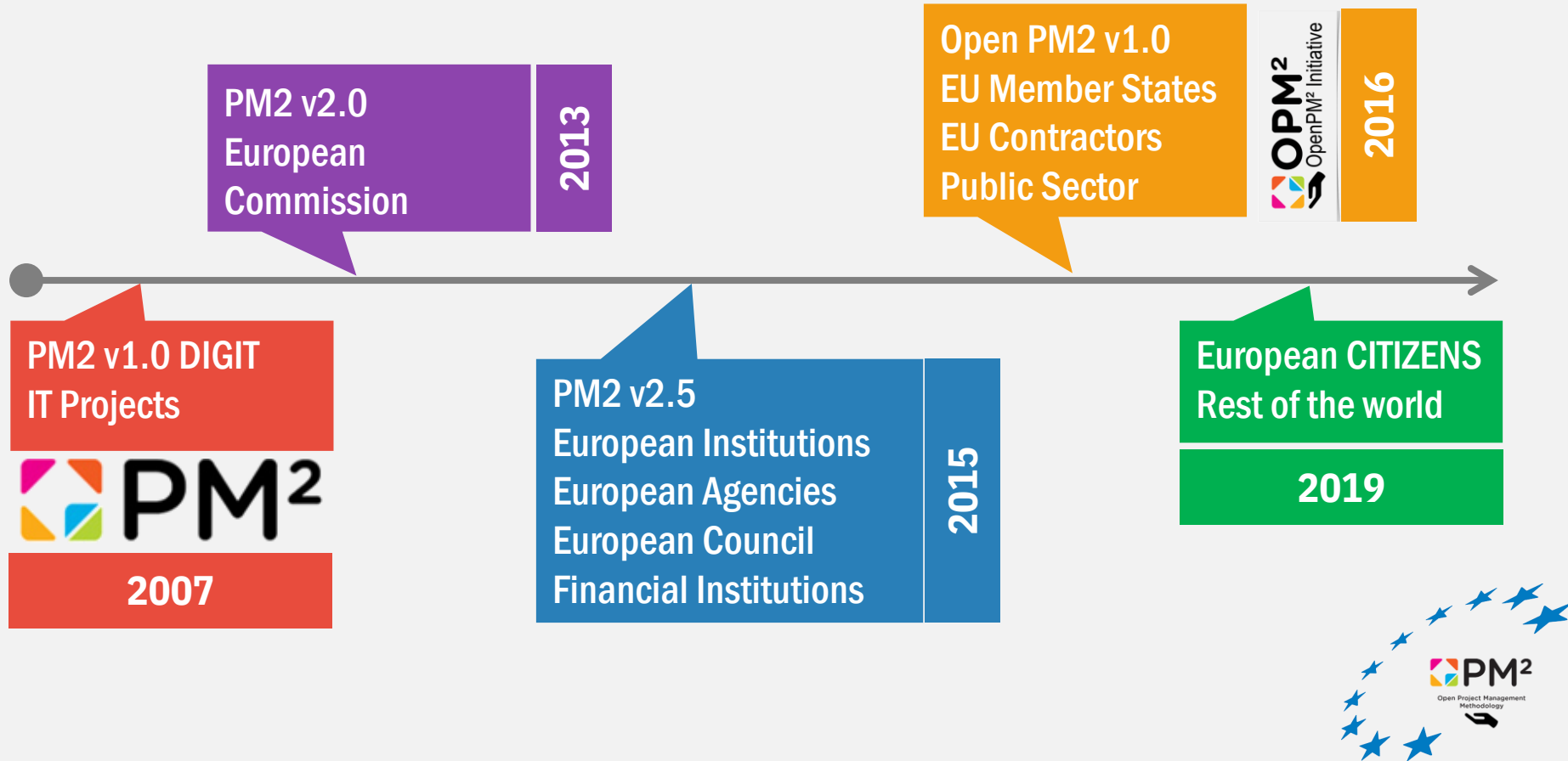
What OpenPM² offers now:

- PM² Guide - Open Edition.
- **PM² Artefacts (Templates)**
- PM² Online resources (wiki)
- A Project Support Network (PSN)

PM²
Open Project Management Methodology

PM² is sweet

Dates & People

PM2 v2.0
European
Commission

2013

Open PM2 v1.0
EU Member States
EU Contractors
Public Sector

OPM²
OpenPM² Initiative

2016

PM2 v1.0 DIGIT
IT Projects

PM²

2007

PM2 v2.5
European Institutions
European Agencies
European Council
Financial Institutions

2015

European CITIZENS
Rest of the world

2019

OPM²
Open Project Management Methodology

Why PM²? [1]

We have enough tasks. Focus on the deliverables

The documents related to project management have to be as few & as clear as possible
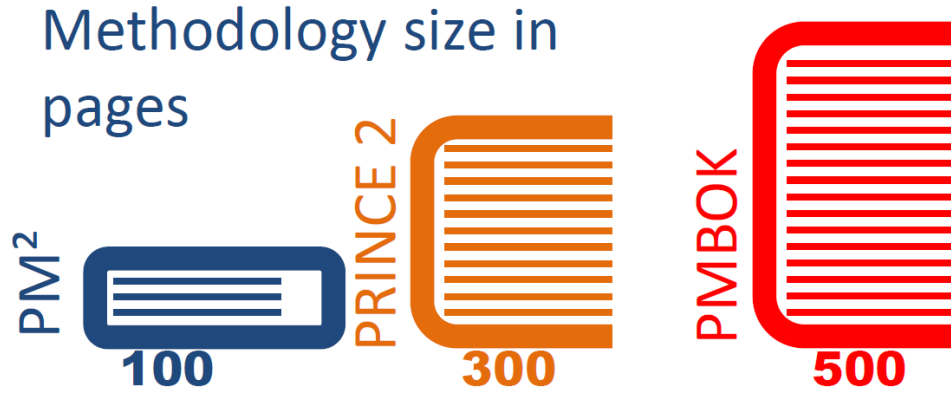
Why PM²? [1]

Project deliverables

**Do not forget!
This is the
reason Why!**

Documents related to PM

PM² is short

Methodology size in pages

PM²
100

PRINCE 2
300

PMBOK
500

Why PM²? [3]

Flags and language labels:
- Bulgarian
- Czech
- Danish
- German
- Greek
- English
- Spanish
- Estonian
- Finnish
- French
- Croatian
- Hungarian
- Italian
- Lithuanian
- Latvian
- Maltese
- Dutch
- Polish
- Portuguese
- Romanian
- Russian
- Slovak
- Slovenian
- Swedish

OPEN PM2 TRANSLATIONS
https://webgate.ec.europa.eu/fpfis/wikis/display/openPM2/Translations
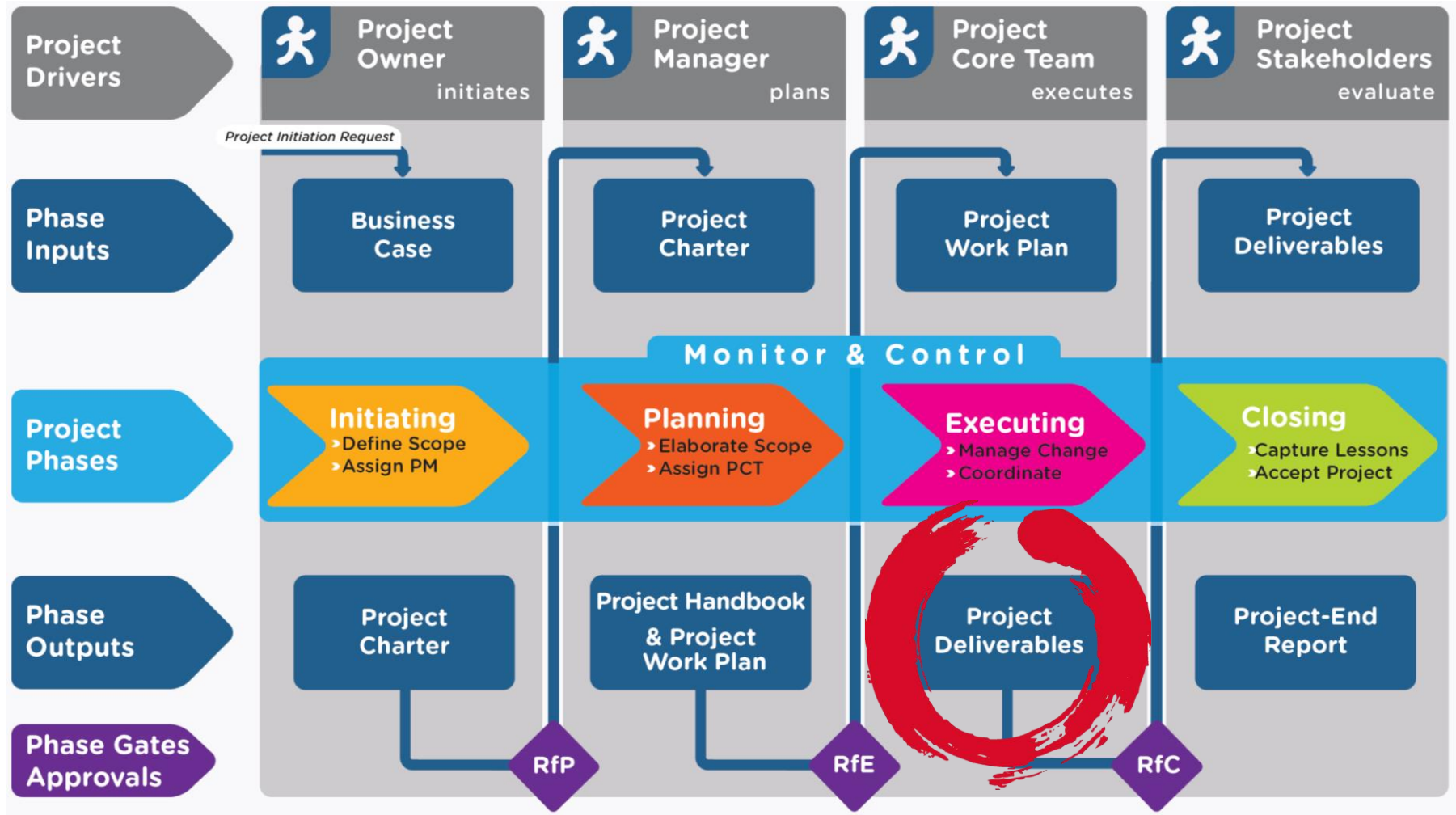
OPM²
OpenPM² Initiative

Why PM²? [4]

ARTEFACT

From my personal point of view, this is the strongest reason.

- You have all you need.
- All of them are open access.
- Remove or add all you need
- Reference PM2

Project Drivers	Project Owner *initiates*	Project Manager *plans*	Project Core Team *executes*	Project Stakeholders *evaluate*
	Project Initiation Request			
Phase Inputs	Business Case	Project Charter	Project Work Plan	Project Deliverables
	Monitor & Control			
Project Phases	**Initiating** ›Define Scope ›Assign PM	**Planning** ›Elaborate Scope ›Assign PCT	**Executing** ›Manage Change ›Coordinate	**Closing** ›Capture Lessons ›Accept Project
Phase Outputs	Project Charter	Project Handbook & Project Work Plan	Project Deliverables	Project-End Report
Phase Gates Approvals		RfP	RfE	RfC

Planning
- Organise a Kick-off Meeting
- Tailor the PM² process
- Assign Roles & Responsibilities
- Elaborate Project Scope
- Develop work breakdown & project schedule
- Develop Project Plans
- Distribute Plans to Stakeholders

Initiating
- Document the idea/need
- Identify key stakeholders (and their needs)
- Create a business justification for the project
- Define the project scope and organisation

Executing
- Organise a Kick-off Meeting
- Coordinate project execution
- Conduct Meetings
- Assure Quality
- Create Project reports
- Distribute information
- Ensure deliverables acceptance

Closing
- Organise a Project-End Review Meeting
- Capture lessons learned and post-project recommendations
- Get final project acceptance
- Release project resources
- Archive project information

☐ Planning Kick-off/ MoM

☐ Project Handbook
- Roles & responsibilities
- Management plans
- Requirements management

☐ Project Stakeholder Matrix

☐ Project Work Plan

☐ Transition Plan

☐ Business Implementation Plan

☐ Project Initiation Request

☐ Business Case

☐ Project Charter

☐ Project Logs (setup).

☐ Executing Kick-Off/MoM

☐ Meeting Agendas/MoMs

☐ Project Progress Report

☐ Project Status Reports

☐ Quality Review Report

☐ Change Requests

☐ Deliverables Acceptance Note

☐ Project-End Review Agenda/ MoM

☐ Project-End Report
- Lessons Learned
- Best Practices
- Post Project Recommendations

☐ Project Acceptance Note

PM² Artefacts Tangible outputs of PM activities

Monitor & Control

PROJECT LOGS

Change Log | Risk Log

Issue Log | Decision Log

Project Work Plan *(updates)*

CHECKLISTS

Phase-exit Review Checklist | Quality Review Checklist | Stakeholders Checklist

Deliverables Acceptance Checklist | Transition Checklist | Business Implementation Checklist

PM² Artefacts Tangible outputs of PM activities

PM² Artefacts: How they work?

Tailoring: artefacts help to adapt the methodology to our needs

Customize: artefacts help to adapt the templates at the project level

KEEP IT LEAN AND ELIMINATE WASTE

PM² Artefacts: Colours matter

Text in <**orange**>: has to be defined.

Text in <**blue**>: guidelines on how to use the Template. *Should be deleted in the final version.*

Text in <**green**>: can be customised. *Should be recolored to black in the final version.*

PM² Artefacts: Colours matter

Project Initiation Request

<Project Name>

- Final Public DRAFT -

Date: <Date>
Doc. Version: <Version>

2. DELIVERABLES ACCEPTANCE OBJECTIVES

Deliverables acceptance aims to ensure that deliverables will be accepted by the requestor side within an agreed timeframe and that resources involved in deliverables acceptance will be used in the most efficient way.

The main deliverables acceptance objectives are:

- The deliverables acceptance criteria are defined, agreed and achieved throughout the project;
- Deliverables acceptance related activities are performed as planned;
- Any non-conformity (or opportunity for quality improvements) is identified and addressed according to the issue management plan;
- Deliverables are accepted by the relevant stakeholders based on the defined acceptance criteria.

<Customise the above deliverables acceptance objectives as per your project's or/and organization's needs.>

Thank you and enjoy the congress

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